

## **The Tempe Way**



### **MISSION:**

To make Tempe the best place to live, work and play.

### **VALUES:**

People... Integrity... Respect... Openness... Creativity... Quality...

## **UTILILTY SERVICES TECHNICIAN I/II**

### **Purpose:**

To actively support and uphold the City's stated mission and values. To perform work in the Water Utilities Department collection and distribution field operations involving the operation and use of small equipment to perform field plumbing and pipefitting installation and maintenance duties.

### **DISTINGUISHING CHARACTERISTICS:**

**Utility Services Technician I** – This is the entry and training level in the Utility Services Technician series. Positions in this classification will acquire needed licenses and be trained to become skilled at operating/using small equipment to perform the more basic/routine plumbing and pipefitting installation and maintenance duties.

**Utility Services Technician II** – This is the journey level class within the Utility Services Technician series. These classes are flexibly staffed, and movement of an employee to the II level is determined by the Department and requires that the employee meets the minimum qualifications, is off probation, attained appropriate State of Arizona certificates and CDL, and is performing the full range of plumbing and pipefitting duties at the journey level.

Employees in the Utility Services Technician II level may additionally be given the opportunity, or required, to learn and perform duties in other skill/trade areas (i.e. skill blocks) including: heavy equipment operation (i.e. backhoe/crane/loader), sewer cleaning truck operation, TV truck and camera operation, fire-hydrant repair, or customer response activities.

### **Supervision Received and Exercised:**

#### **Utility Services Technician I**

Receives close supervision from higher level Utility Services staff.

#### **Utility Services Technician II**

*Effective February 2000*

*Revised May 2001*

*Revised July 2001 Range adjustment*

*Revised April 2002 Certifications*

*Revised September 2003 Certifications*

*Revised November 2003 Experience*

## CITY OF TEMPE

### Utility Services Technician I/II (continued)

Receives general supervision from the Utility Services Supervisor or acting crew lead, or from other supervisory staff.

May act as a subject matter expert to assist in training other staff, and may provide assignment based functional/technical supervision over other staff.

### **Examples of Duties:**

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

#### **Utility Services Technician I**

- Install new water meters; change-out old water meters.
- Exercise water main valves; exercise fire hydrants.
- Assist in doing “hot taps” on water mains; assist in doing taps on sewer mains.
- Assist in installing or repairing water or sewer mains and services; assist in fire hydrant repairs.
- Use a variety of hand tools and operate dump trucks and utility work trucks in performing duties.

#### **Utility Services Technician II**

- Perform all of the duties of the Utility Services Technician I.
- Install and maintain fire hydrants.
- Install, maintain and repair water and sewer services, water and sewer mains, water valves, water meters, and all related appurtenances.

### **Experience and Training Guidelines:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Experience:**

*Effective February 2000*

*Revised May 2001*

*Revised July 2001 Range adjustment*

*Revised April 2002 Certifications*

*Revised September 2003 Certifications*

*Revised November 2003 Experience*

**Utility Services Technician I**

One year of general construction experience is desirable.

**Utility Services Technician II**

Two years of increasingly responsible experience in the installation, maintenance and/or repair of water and wastewater systems for a utility.

**Training:**

**Utility Services Technician I**

Equivalent to completion of the twelfth grade.

**Utility Services Technician II**

Equivalent to completion of the twelfth grade.

**Licenses/Certifications:**

**Utility Services Technician I**

Possession of, or ability to obtain within 12 months of hire, a valid class A Commercial Arizona driver's license.

Possession of, or ability to obtain within 12 months of hire, the Grade I Water Distribution System Operator Certificate and the Grade I Wastewater Collection System Operator Certificate, issued by the State of Arizona.

**Utility Services Technician II**

Possession of a valid Class A Commercial Arizona driver's license.

Possession of the Grade I Water System Operator Certificate and the Grade I Wastewater Collection System Operator Certificate issued by the State of Arizona. Tempe employees in this classification must obtain Grade II Certificate(s) to qualify for some of the skill blocks in the Skill Based Pay (SBP) program.

CITY OF TEMPE

Utility Services Technician I/II (continued)

**This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 104.**

**Job Code: 8285/8286**

**Salary Range: 11/17**

**Compensation Plan: I – P40/Regular; II – SBP/Core Pay Range 17**

**FLSA: Non-Exempt**

*Effective February 2000*

*Revised May 2001*

*Revised July 2001 Range adjustment*

*Revised April 2002 Certifications*

*Revised September 2003 Certifications*

*Revised November 2003 Experience*